

**MONROE TOWNSHIP YOUTH BASKETBALL LEAGUE BY-LAWS 2011-2012**  
**AMENDED November 15, 2011**

ARTICLE I - NAME

Section I - The name of this organization shall be Monroe Township Youth Basketball League.

ARTICLE II - PURPOSE

Section I - The primary purpose of the organization shall be:

- 1 - To develop sportsmanship in our youth.
- 2 - To teach fundamental basketball skills to our youth.

ARTICLE III - MEMBERSHIP

Section I - Officers and their respective duties.

- 1 - The President shall:
  - a) Preside over all meetings.
  - b) Administer registration and draft.
  - c) Serve as League Commissioner to resolve league disputes.
  - d) Serve as Master of Ceremonies for awards/banquet.
  - e) Coordinate gym space with Monroe Twp. School Officials.
  - f) Administer Clinics with outside coaches & league coaches.
- 2 - The Vice President shall:
  - a) Exercise duties of President in his/her absence.
  - b) Coordinate referees with referee scheduler.
  - c) Schedule practice times/ games.
  - d) Maintain a record of league standings.
  - e) Assist with Clinics and opening practices/draft.
  - f) Attend meetings for all travel teams, both boys and girls.
  - g) Contact coaches and division representatives when necessary.
- 3 - The Secretary shall:
  - a) Keep a record of all meeting minutes.
  - b) Be custodian of all official records, except financial.
  - c) Purchase necessary office supplies.
  - d) Handle PC Processing of records with President.
  - e) Handle Mailings to Player/Coaches/Parents & outside organizations.
  - f) Coordinate all publicity w/ media outlets
  - g) Contact businesses for sponsorships.
  - h) Deliver game schedules & Tshirts to sponsors before season starts. Deliver appreciation plaques.
  - i) Handle the notifications of registration.
- 4 - The Treasurer shall:
  - a) Keep all financial records.
  - b) Disburse funds as directed by Board. Payment Checks MUST be signed by President & Treasurer.
  - c) Coordinate pictures for teams & players.
  - d) Appropriate insurance for league & handle insurance claims.
  - e) Work with President on Budget for upcoming season.
    - 1) Be able to itemize our revenue & expenses.
    - 2) Review revenue & expenses with Board at year end.
  - f) Give financial statement at each Board meeting.
  - g) Coordinate meetings, awards, & ceremonies.
- 5 - The Equipment Manager shall:
  - a) Distribute and recover all league equipment.
  
  - b) Coordinate distribution of game equipment to/from gyms each week with coaches.
- 6) Referee representatives shall:

- a) Schedule referees for games throughout season.
- b) Handle the payment of referees each weekend. Payment is done in cash, and is attained from treasurer.
- c) Coordinate basketball rule changes to coaches.
- d) Assist in disputes between referees & coaches.
- e) Coordinate pre-season clinic with referees & coaches.

Section II - General Membership

- 1 - Board Members
- 2 - Division representatives
- 3 - Head coaches and their assistant.
- 4 - Referees.

ARTICLE IV - ELECTIONS

Section I - Terms of Office shall be as follows:

- 1 - President; Two year term.
- 2 - Vice President; one year term
- 3 - Secretary; one year term
- 4 - Treasurer; one year term
- 5 - Equipment Manager; One year term.
- 6 - Referee Representative; Voluntary Appointment

Section II - Nominations

- 1 - Nominations may be made from the floor and seconded.
- 2 - Acceptance may be made in person.
- 3 - Any adult in good standing is eligible for election, provided he or she is a resident of Monroe Township.
- 4 - Voting for nominated board member is open to current board members.
- 5 - Nominations will be accepted at the beginning of the year coaches meeting.
- 6 - Elections will be held at the beginning of the year coaches meeting.

ARTICLE V - COACHING STAFF

Section I - Obtaining a coaching position

- 1 - At the late summer/early fall coaches meeting, all coaches or representatives must be present to secure their position for the following year. Open positions will be filled by seniority in the league.
- 2 - Coaches may be dismissed or turned down for good cause by a majority vote of the Board. If a coach fails to comply with rules, board may dismiss them without any written notice. Coaches must be in good standing with other youth organizations. The board has the final decision.

Section II - Duties of Head Coach

- 1 - Set a good example for the members of his/her team.
- 2 - **Be responsible for the conduct of their team members while at games and practice in any school facility.**
- 3 - **Control of the spectators behind & across from their bench.**
- 4 - Stress sportsmanship to team members at all times.
- 5 - Teach proper fundamentals of basketball to team members.
  - a) Fundamentals MUST be taught for the first 20-30 minutes of each practice.
  - b) Fundamentals are defined as Dribbling, Passing, Shooting, Footwork (Proper Stances, Triple Threat Position), Rebounding, Court Awareness (Top of key, Wings, Hi or Low Post, etc)
- 6 - Respect the Gentleman's Agreement not to run up the score. There is no point rule for pressing, but it is generally agreed upon that between 15-20 points should be a guide for coaches to stop. Violators will be reprimanded.
- 7 - Alert the division rep. or email league if a player has missed

- 2 straight games.
- 8 - Attend monthly coaches meetings and unscheduled meetings.
- 9 - Attain an **adult scorekeeper or timekeeper** for each game played.
- 10 - Promptly attend all games & practices, also help clean up or set up gym.
- 11 - Issue practice and game schedules to all players.
- 12 - **Stay at Gym until all players on their team have a ride or way home. Do not leave players unattended at schools.**
- 13- Coaches will refrain from berating referees, players or parents during games. Sportsmanship must be upheld during games and practice. Constant yelling at referees will not be tolerated. Please coach your team to the best of your ability and allow the refs to call the games.
- 14 - Division representatives shall:
  - a) Notify all coaches in their division of meetings.
  - b) Assist in processing information to & from coaches.
  - c) Assist with any dispute within their division.
  - d) Attend games within their division(not just their own) time permitting.
  - e) Are the contact person for the division coaches for disputes, league rules, players situations.

ARTICLE VI - MEETINGS

- Section I - The league shall hold coaches meeting as needed.
- All meetings shall be attended by at least one representative of each team and the representative of each division.
  - Meetings can be held upon necessity.
  - Coaches that miss more than 3 meetings a year will be suspended for their next game. The game will still be played.

1. - Age and Eligibility- age of September 30 of the beginning of year
  - a) Minis 7 years old
  - b) Minor boys 8 & 9 years old / Minor girls 8,9,10
  - c) Junior boys 10 & 11 years old
  - d) Senior boys 12, 13, 14 years old- not in high school/Senior girls 11,12,13,14
  - e) Varsity 14 thru 19 years old(players must attend high school)

\*\* Only residents of Monroe Township may participate as players unless approved by the board. Only after all Monroe Township players are accommodated, will the board consider players from another town. Players may move up a division,providing there is enough space, but never held back.

2. - Proof of Age
  - a) Parents must present birth certificate at registration every year.
3. - Equipment
  - a) T-shirts provided by the league are to be worn at all games.
  - b) Sneakers must be worn on all gym floors, preferably high tops. Sneakers must be tied properly.
  - c) T-shirts are not to be altered in any way, except for cutting of the sleeves. If a player's shirt is altered, they are not permitted to play in any game until a new shirt is purchased through the league at the parent's expense-**no exceptions**. If a player loses their shirt, they must purchase a new one or wear a shirt that matches the team's color exactly.
4. - Officials
  - a) Each team must provide one **adult** to handle the clock or the scorebook for their game.
  - b) Only REFEREES & HEAD COACHES will be permitted to approach the scorers table.
  - c) Referees in ALL Divisions will be paid a fee which will be

negotiated by the M.T.Y.B. Board.

- d) Score & Time Keepers are part of the Officials/Referees during the game. No coaching from the scorers table is tolerated.
- e) The scorebook at the scorers table is the official book of the game being played.

5. - Game Time

- a) A forfeit will occur 15 minutes past the scheduled start time, unless previously agreed upon by the Vice President Scheduler.
- b) The delayed game will begin as soon as both teams have 5 players.
- c) No re-scheduling without the approval of the board or both teams take a loss.
- d) Failure of coach, assistant coach or acting coach to show up:
  - 1) parent may coach the team to start the game, but game must start at proper time.
  - 2) Head Coach will be brought before the board for explanation.
- e) A game is considered a forfeit if a team cannot field 5 players to start the game within 15 minutes of scheduled start time or 15 minutes after the end of the previous game, whichever is later.
- f) No in town game shall begin after 9 p.m. on a school night.

6. - Time

- a) All divisions will play 8 minute quarters except minis who will play 7 minute quarters.
- b) All divisions will receive 2 time-outs per half; no carry overs. \*Exception Minis at 3.30 minute mark(minors @ 4 minute mark) of 1st, 2nd and 3<sup>rd</sup> quarters during substitutions there will be an official time-out. These divisions only get one time-out per half for each team.
- c) Overtime rule for ALL divisions will be 3 minute period(s) with 1 time out; no carry overs. No game shall end in a tie.
  - a) Players must be present and play for at least 75% of the regular Season to be able to play in the playoffs. Final decision will Be made by the board.

7. - Draft Rules

- a. Draft will be scheduled and chaired by the league president/ vice president or designated board member.
- b. Another league director will be responsible for overseeing the the draft and ensuring proper draft procedures are followed.
- c. Coaches will select a number from a hat for their draft number after evaluations are completed. Then, the coaches are assigned that draft number. Each coach will draft players according to the draft number he/she selected. Order of selection will be reversed for each succeeding round. (i.e., reverse order for rounds 2,4,6, etc.) Coaches are not permitted to trade draft pick numbers.
- d. Head Coaches sons/daughters drafting rule:
  - 1) Sons/Daughters are protected in draft onto Father's/Mother's team.
  - 2) Son/Daughter will be evaluated during the Pre-Season Fundamental Mania, by the M.T.Y.B. Board & Coaches.
  - 3) After evaluation is complete, it will be determined based on the evaluations of coaches which round of the draft the player will be picked in, based on all other players in the draft.
  - 4) The Head Coaches will then be notified before the draft the round their son/daughter will go in the draft.
  - 5) If son/daughter is evaluated to be a 1<sup>st</sup> round draft pick, then the coaches must choose the top half or bottom half of the 1<sup>st</sup> round pick.  
Ex: 10 team division, is the player 1-5 or 6-10.
- e. Brothers or sisters eligible for the draft are placed on the team with their brother/sister. Each sibling needs to be evaluated separately by the coaches in that division and the board.

- f. Assistant coaches children are NOT automatically protected.
  - g. Only head coaches are allowed in draft room unless assistant coach has no attachment to a child in that division.
  - h. A post draft meeting will be held at which time trades may be made with the approval of the president, other coaches, and person overseeing the draft.
  - i. No special requests by parents for placement on a specific team will be honored.
  - j. Requests by parents to exclude a particular coach must be provided in writing to the league board of directors for approval.
  - k. Once registration takes place, there will be no refund given to any player that decides not to play whatever the reason may be.
  - l. Players must attend fundamental mania or will not be drafted on a team & will not be eligible for a refund.
  - m. Once a player is drafted on an in-town team, they may not choose to play travel only. A player choosing to do so will not be eligible to play for the travel team.
  - n. Players missing their in-town games are not permitted to play travel unless the board approves.
  - o. There will be no players added after draft takes place unless a team is down to 4 players and then a person off the waiting list may be added with the approval of the board.
8. - Playoffs
- a) Minis Division will not hold playoffs or name a champion.
  - b) All teams in the Minor, Junior, Senior and Varsity Divisions make the playoffs.
  - c) Format will be determined by the Board in February.
9. - Special Rules for Games
- MINIS & MINORS DIVISION
- a) Each coach decides which 5 players he/she wants to start the game. After 3 ½ minutes (for minis) or 4 minutes (minors) in the 1st, 2nd & 3rd quarter, also at the start of the 2nd & 3rd quarter the other 5 players must be inserted into the game.
  - b) If teams have less than 10 players for a game, coach must insert all players left on the bench.
  - c) All players should at least play one & one half quarters. A player should not play three consecutive half-quarters.
  - d) The fourth quarter is played by whomever the coach decides. The coach may substitute at their discretion. The fourth quarter must also follow the three consecutive half quarters (not allowed to play 3 In a row.
  - e) The 3 ½ (minis) & 4 (minors) minute mark is NOW A TIME OUT.  
 \*\* Signal/Buzzer for 3 ½ or 4 minute is given at stoppage or slow point of game. There is no automatic signal in the fourth quarter.
  - f) Minis Defense must be a zone (2-1-1, 2-3, or a 3-2); NO MAN-TO-MAN/ TRAPPING or PRESSING. You are not allowed to play a 1-3-1 or a 1-2-2. Minor division defense will be played according to high school rules with the exception of no pressing until the last minute of each half.
  - g) Games will be played with a girls ball. Minis will play on 9 ft. baskets. Minor boys & girls will play on 10 ft. baskets.  
 No backcourt defense in the minis or minors allowed, defense must allow Offense To cross ball half-court uncontested.
  - h) **For mini games**, At Holly Glen, defensive players must be behind half court not Standing on line. At WHS defensive players must be behind half court, Player can not jump over line to get ball.
  - i) MINIS only: During first half of the season, Double violation rule; team has two violations (travel, double dribble..) before losing

possession of ball. Ref. or Coach shall instruct player or players of their violation in order to teach them the game.

- j) MINOR BOY DIVISION ONLY- foul shooting must be done from 15 feet away, no exceptions. Player may jump over line once shot goes off. There are no 3 pointers in the minor division.
- k) MINIS AND MINOR GIRL DIVISIONS- foul shooting may be done from 12 feet away.

#### JUNIOR, SENIOR, VARSITY DIVISIONS

- a) Every eligible player must at least play equivalent of one and a half quarter, if not more provided the player is present at tip off.
- b) Every eligible player must see playing time at some point in the second half of the game.
- c) Pressing allowed during the entire game.
- d) All players should see minutes in the 1st & 2nd halves of games.
- e) Coaches not adhering to the above rules, by not playing players an adequate amount of minutes will be notified of such violation by a M.T.Y.B. Board member. Games will be forfeited if a board member times your game and you do not follow the adequate mins.
- f) Coaches with multiple violations of the above rules can be removed from their coaching position by the M.T.Y.B. Board.

#### ALL DIVISIONS

- a) If the coach is in violation of the above playing time rules for their division they will be notified by the M.T.Y.B. Board.
- b) Coaches with multiple violations of the above playing rules for their division can be removed from their coaching position by the M.T.Y.B. Board.
- c) Referees may eject players from the game and coaches, asst. coaches, parents, spectators or any player from the building at any time for any good reason. Referees may forfeit the game if the ejectee refuses to leave.
- d) Ejection is automatic for anyone (player, coach, assistant coach, parent, or spectator) charged with their second technical foul.
- e) If ejected from the game or gym, the player, coach, assistant coach, parent or spectator is also suspended from the next game. Head coach may watch said game from stands-away from the team. The referee and/or one of the coaches shall notify the league president of the ejection. The league president shall notify the suspended individual and the opposing coach prior to the next game) of the suspension. If the same player, coach, assistant coach, parent or spectator receives two technical fouls or is ejected from the gym for a second time, the suspension shall increase to two games and progress from there for each occurrence. Once a player or coach receive their 3<sup>rd</sup> technical foul of the season, they will be suspended for a game.
- f) Players attending league sponsored functions must adhere to the the rules put forth by chaperones/coaches. Any infraction of this rule will result in a 1 game suspension.
- g) League rules are voted upon by M.T.Y.B. Board Members before start of season, league rules shall not be changed once the games have begun. League rules are reviewed at beginning meeting held in the fall. And are subject to debate by M.T.Y.B. members.

#### Travel Teams

- a) Travel teams are provided for players and coaches to participate in more competitive leagues.
- b) M.T.Y.B. provides for Minor, Jr. & Sr. Boys and Girls travel teams. Provided that there are enough players to field a competitive team.
- c) These teams will have cuts, a number of 10 players on a team. The 10 players must have a primary residence of Monroe Twp. Primary Residence is where the player lives and attends school. No child Living outside of Monroe Twp. May participate on a travel team.

- d) Full uniforms will be provided for the teams with payment from player's parents/guardians.
- e) Travel team players are responsible for signing up at MTYB Registration to avoid a late fee, whether they are playing travel Only or in town also.
- f) These teams will travel to play other travel teams within the South Jersey Basketball League or ICBL.  
Male players must play for their individual grade levels unless the Board Does not offer that individual grade level team and then with the Board's decision, can try out for the next grade level but never the Grade below. No 3<sup>rd</sup> graders can try out for the 4<sup>th</sup> grade team. Girl Players have 2 divisions being 5/6 & 7/8 unless numbers allow for Individual grades. 4<sup>th</sup> grade girls may have a team as long as they have Ten competitive players.

#### **All-Star Teams**

- a) These teams are selected at the end of the year by their coaches.
- b) All-Star teams will play a game at the end of the season.
- c) The MINIS division will be the only division with no All-Star teams.
- d) During half time at the all star games, there will be shooting Contests for all divisions except minis. There will not be a 3 point Contest for minor divisions. Coaches should try to get as many players involved in these activities as possible. The same player may not shoot for both shoot outs or shoot and play in game.
- e) Player must be present 10 minutes before game begins to play in all-star game or Will be replaced with another player decided by the board.

#### **Expulsion From League**

- a) Any fighting occurring between players, coaches, assistant coaches, parents or spectators shall result in a suspension determined by the board. The board will determine longer suspensions or expulsions from the league based on the severity of the incident.
- b) Any player or coach attending a game or practice under the influence of alcohol or drugs shall result in expulsion from the league.
- c) Any coach or assistant coach allowing a player to participate while under the influence of alcohol or drugs shall result in expulsion from the league for said coach.
- d) Any player found in any part of the school, other than the designated gymnasium that they were assigned, will automatically be thrown out of the school and will also be suspended from their next game. If you play both town and travel, you will be suspended for both teams on your next games.

MONROE TWP. YOUTH BASKETBALL WILL FOLLOW NEW JERSEY AND NATIONAL HIGH SCHOOL RULES UNLESS OTHERWISE NOTED ABOVE OR VOTED IN BY BOARD & COACHES.